



Job Description

Job title	Temporary Research Assistant; Developing a code of conduct for ethical and anti-racist practices in research fieldwork
Division	Social Sciences
Department	School of Geography and the Environment
Location	Oxford
Grade and salary	Grade 6.2 £15.83 per hour
Hours	Part time
Contract type	Short term to end of March 2021
Reporting to	Dr Catherine Grasham, Postdoctoral research
Additional Information	

Duties

The postholder will carry out two analytical tasks:

1. Produce a 'Gap Analysis' that explains the best practice for ethical and anti-racist practices in research fieldwork by international standards, and where there is room for improvement at the department and SSD divisional level.

This document is for discussion at the SSD RSG and will include institutional mapping of current activities that promote ethical and anti-racist practices in research fieldwork, within and outside of the University.

2. Co-develop a Code of Conduct (CoC) for ethical and anti-racist practices in research fieldwork, with experienced fieldworkers in the department. This will include:
 - a. Assembling materials, based on international best practice, that could be considered for inclusion in the CoC

- b. Working with the SoGE Fieldworkers' Network to agree the content and structure for the CoC
- c. Drafting sections of the CoC
- d. Consulting with staff across SSD to fill gaps in the CoC
- e. Finally, re-drafting the Code of Conduct

Duration

We expect that each of these two tasks will take 35 hours to complete. You will be free to do this work whenever you wish, provided the work is complete by the end of March 2021.

Selection criteria

The successful candidate will have:

- A keen interest in promoting anti-racist and ethical practices in research, especially fieldwork
- Previous experience of conducting fieldwork for data collection
- Strong skills in qualitative analysis
- Excellent written and verbal communication skills
- The ability to work independently

The successful candidate should have the right to work in the UK.

Expressions of Interest

We are inviting expressions of interest (maximum two pages) to be submitted by **5pm on Friday 29th January 2021**, with a view to start as soon as possible. Expressions of interest outlining relevant experience, interests and motivation, along with a 2-page CV, should be submitted via email to: hr@ouce.ox.ac.uk by the deadline.

We welcome applications from a diverse range of candidates - SoGE is committed to equality and values diversity